

**WILLOWS UNIFIED SCHOOL DISTRICT BOARD OF EDUCATION**

**Regular Meeting – July 8, 2013  
Regular Session 7:00 p.m.  
Willows City Council Chambers  
201 N. Lassen Street, Willows, CA 95988**

**AMENDED**

**MINUTES**

1. **OPEN SESSION – CALL TO ORDER**

- 1.1 Roll Call – President Parisio called the meeting to order at 7:00 p.m. Board members present were:  
Mr. Ward, Mrs. Knight, Mr. Parisio, Mr. Geiger, and Mr. Munguia.
- 1.2 Welcome to Visitors
- 1.3 Flag Salute was led by Sherry Brott.

2. **AGENDA/MINUTES**

- 2.1 Approve Minutes for the Regular Meeting of June 20, 2013. Mr. Ward moved, seconded by Mr. Munguia, to approve the Minutes for the Regular Meeting of June 20, 2013. The motion passed unanimously with 5 yes votes.
- 2.2 Approve Agenda for July 8, 2013. Mr. Ward moved, seconded by Mr. Geiger, to approve the Agenda for July 8, 2013. The motion passed unanimously with 5 yes votes.

3. **PUBLIC COMMENTS**

Mrs. Teresa Woods, WHS English Teacher, addressed the Board with concerns about the direction she feels the District is heading regarding the budget, staffing, and the quality of education at WHS. She expressed her concerns about class sizes, understaffing and overburdening of teachers for the upcoming year. She also said three teachers retired at the high school last year and only one teacher is being hired which means an increase in class sizes and a decrease in course offerings. Because of the increase in class sizes she doesn't think test scores will rise due to not being able to assist students as needed. She asked the Board to think about her concerns.

4. **REPORTS**

- 4.1 **Employee Associations (WUTA & CSEA)**  
**(WUTA) Ms. Jessie Proctor, President**, addressed the Board. She stated that WUTA has been meeting with the District over the summer regarding the 2013/14 negotiations. She stated they are happy with WUSD's 2012/13 ending balance. With Proposition 30 passing, they are optimistic for state funding under the new formula and with the general economy of California. WUTA hopes the District shares their optimism and works with them to reward teachers for their sacrifices made over the last few years. They hope to work together with the District to move WUSD in the direction it needs to go.
- 4.2 **Director of Business Services** – No report.
- 4.3 **Superintendent** – No report.
- 4.4 **Governing Board Members** – No reports.

5. **CONSENT CALENDAR**

**A. GENERAL**

**B. EDUCATIONAL SERVICES**

- 1. Approve Interdistrict requests for Students #13-14-10 through #13-14-11 to attend school in WUSD for the 2013/14 school year.

**C. HUMAN RESOURCES**

- 1. Ratify employment of the following WHS Fall Sports Coaches for the 2013/14 school year:
  - Varsity Football – Head                      Jim Ward
  - Varsity Football – Assistants                Mike Biggs & Forrest Bateman, Sr.
  - J.V. Football – Head                            Travis Hayes
  - J. V. Football – Assistant                    Darren Reed

Varsity Volleyball – Head	Carol Martin
J. V. Volleyball – Head	Lisa Vlach
Varsity Girls Tennis – Head	Don Byrd
Cheerleading – Non-paid	Becky Biggs
Swimming – Non-paid	Nekki Bateman

2. Accept resignation from Joseph Gallaty, Dean of Students K-8, effective July 1, 2013.

**D. BUSINESS SERVICES**

1. Approve warrants for 6/19/13.

Mr. Ward asked for Item 5C-1 to be pulled. Mr. Geiger moved, seconded by Mr. Munguia, to approve the Consent Calendar, excluding Item 5C-1. The motion passed unanimously with 5 yes votes. Item 5C-1: Mr. Parisio moved, seconded by Mr. Munguia, to approve Item 5C-1 of the Consent Calendar. The motion passed with 4 yes votes and 1 abstention (Mr. Ward).

**6. DISCUSSION/ACTION CALENDAR**

**A. GENERAL**

1. **(Information)** Quality Zone Academy Bond (QZAB) Funding Presentation related to Solar Project (Joey McLiney, McLiney and Company). Dr. Geivett stated we have been working on trying to proceed with a solar project for over a year. He introduced Joey McLiney who would give a presentation to the Board regarding the funding of the project. Mr. McLiney told the Board that they handle this type of financing for CSBA and have been providing this service to schools for the last twelve years. He gave a handout to the public and to the Board on Qualified Zone Academy Bonds (QZAB). The QZAB Program allows school districts to borrow at remarkably low interest rates. The handout provides the summary of results for this project. He said if the District chooses to do so, they will borrow for 17½ years at a fixed interest rate of 0.95%. The first page of the summary is a savings analysis – shows the amount borrowed \$3,955,000.00 with an interest rate of 0.95% giving the District an average annual net payment of \$283,428.83 for 17 years (actually 15 years because the first two years the payment is only \$5,000.00 in principal). IES, the contractor for the project, will build up savings with the solar system to make the payments over the next 17 years. His summary analysis compared QZAB financing and traditional financing and showed estimated savings of \$1,233,034.44 over the life of the loan with the QZAB financing. The energy savings will pay back the cost of the energy project. QZAB financing requires that the District has a private contributor who is willing to give an “in-kind” contribution equal to 10% of the project. He was able to find a private contributor that is willing to provide educational services to the schools that is equal to the 10% requirement. The company is called Pulling for Kids. The QZAB benefits and savings total comes to \$1,628,534.44. The second page of the handout is a close proximity of the proposed principal and interest schedule. The last page is a letter from the private contributor, Pulling for Kids Educational Foundation, which shows three aspects of the contribution: (1) *The Master Teacher*; (2) *NBC Learn K-12*; and (3) *Basic Programming and Game Development with Scratch*. Mr. McLiney said that this organization is an outstanding and dynamite contributor that will work very effectively with the district. A question and answer discussion period ensued between the board members, the public, and Mr. McLiney.
2. **(Action)** Approve the form of a Purchase Contract by and between the Willows Unified School District and Capital One Public Funding, LLC relating to a Solar Program and the District Qualified Zone Academy Bond Funding. Mr. McLiney stated that we do have a buyer, a division of Capital One Finance. The step to lock in the rate of 0.95% is to approve the Purchase Contract soon. The structure of the agreement is called a Certificate of Participation (COP) and requires three entities: the buyer; the school district; and a private conduit corporation/financier. Mr. McLiney handed out a copy of the Agreement to the Board and the public. The Board asked for a little time to read it over. Since the Agreement was just given to the Board this evening, Mr. McLiney went over the Agreement paragraph by paragraph with the Board and answered questions and made clarifications as he went. Some of the highlights he made were:
  - The first paragraph of the recitals explains the three components of the project but gives the District some flexibility with general building rehabilitation and repairs if there are any excess funds after the completion of the comprehensive lighting retrofit and solar construction.
  - The District cannot add any square footage to any buildings.
  - Willows Intermediate School will be used as collateral for the loan.
  - He went over the definitions in the agreement with the Board.
  - According to the Davis-Bacon Act means that prevailing rates will have to be paid.

- Closing Conditions were discussed. The Board still has to pass bond authorization documents at a special board meeting or at the next regular board meeting.
- Mr. Scott Shaver is the District's bond attorney who makes sure everything is done properly on behalf of the District.

Dr. Geivett explained that we still will pay PG&E out of pocket for energy bills, but at a much lesser rate. The District will not pay any out of pocket costs for the loan – the energy savings pays for the payments. QZAB funds are very difficult to secure and the 0.95% rate is one of the best Mr. McLiney has seen in California. More discussion ensued regarding the solar panels, electrical retrofits, and HVAC.

Mr. Geiger moved, seconded by Mr. Munguia, to approve the Agreement for Execution, Delivery and Assignment of Lease Agreement between Willows Unified School District and Capital One Equipment Finance Corp. The motion passed unanimously with 5 yes votes.

3. **(Information)** First Reading of the following additions/deletions/changes to Board Policies per CSBA's Policy Guidesheet Recommendations:

BP 1325	Advertising and Promotion
BP 1330	Use of School Facilities
BP 3460	Financial Reports and Accountability
BP 3514.1	Hazardous Substances
BP 5030	Student Wellness
BP 5131.2	Bullying
BP 5145.3	Nondiscrimination/Harassment
BP 6112	School Day
BP 6159.2	Nonpublic, Nonsectarian School and Agency Services for Special Education
BP 6163.1	Library Media Centers
BP 6164.6	Identification and Education Under Section 504
BP 6177	Summer Learning Programs
BB 9130	Board Committees
BB 9220	Governing Board Elections

**(COMPLETE POLICIES ARE AVAILABLE FOR REVIEW AT THE DISTRICT OFFICE)**

Information item only at this time – no action taken.

## **B. EDUCATIONAL SERVICES**

### **C. HUMAN RESOURCES**

1. **(Action)** Approve Superintendent's Contract commencing with the 2013/14 school year through June 30, 2016. Mr. Munguia moved, seconded by Mr. Geiger, to approve the Superintendent's Contract commencing with the 2013/14 school year through June 30, 2016. Mrs. Knight shared her concerns regarding giving a raise at this time to anyone. Mr. Geiger explained that every employee in the District is given step/column increases according to their salary schedule with the exception of the superintendent. He said Dr. Geivett is entering his fourth year and has never asked for a raise even though his contract calls for up to a 3% raise per year. What this contract is doing is setting up a step/column salary schedule for the superintendent. The motion passed unanimously with 5 yes votes.
2. **(Action)** Approve Resolution #2013-14-02, Board Member Compensation. Mr. Parisio moved, seconded by Mr. Geiger, to approve Resolution #2013-14-02. Roll call vote was taken. The motion passed with 4 yes votes and 1 abstention (Mrs. Knight).

### **D. BUSINESS SERVICES**

1. **(Action)** Approve Agreement for Professional Services with Kingsley Bogard for the 2013/14 school year. Mr. Geiger moved, seconded by Mr. Munguia, to approve the Agreement for Professional Services with Kingsley Bogard for the 2013/14 school year. The motion passed unanimously with 5 yes votes.
2. **(Information)** 2012/13 Education Protection Account Report of Expenditures. Mrs. Beymer addressed the Board. She stated that this is regarding the 15% of the revenue limit funding that has been moved into the Education Protection Account – Resource 1400. This will be an annual requirement. The District has chosen to spend the Education Protection Act funds specifically for certificated salaries and benefits for those providing direct instruction in the classroom. This is an information only item – no action taken.

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3. **(Action)** Approve Resolution #2013-14-01, The Education Protection Account. Mr. Ward moved, seconded by Mrs. Knight, to approve Resolution #2013-14-01. Roll call vote was taken. The motion passed unanimously with 5 yes votes.

7. **ANNOUNCEMENTS**

- 7.1 The next Regular Board Meeting on will be held on August 8, 2013, at 7:00 p.m. at the Willows Civic Center.

8. **PUBLIC COMMENTS REGARDING CLOSED SESSION ITEM** - None

At 8:35 p.m., the Board took a short recess after the Regular Meeting before going into Closed Session. Mr. Parisio stated that he will report out in Open Session upon the conclusion of Closed Session.

9. **CLOSED SESSION**

Closed Session began at 8:47 p.m.

- 9.1 Pursuant to Government Code §54956.9(a): Conference with Legal Counsel: Existing Litigation (3 cases) Tim Crews v. Willows USD, et.al, Case No. 09CV00697 and Case No. 10CV00860; and Muyassar Al-Rifai, on behalf of her children, v. Willows USD, et. al, Case No. 2:10-CV-02526-MCE-CMK
- 9.2 Pursuant to Government Code §54957.6: Conference with Labor Negotiator – Agency negotiator: Mort Geivett. Employee Organization: WUTA/CSEA, Non-represented: Management and Confidential

10. **RECONVENE TO OPEN SESSION**

10.1 Announcement of Action Taken in Closed Session

At 9:37 p.m., the meeting reconvened to Open Session. Mr. Parisio reported out:

Item 9.1: Update given to the Board

Item 9.2: Update given to the Board

11. **ADJOURNMENT**

The meeting adjourned at 9:38 p.m.